

ADMISSION FORM

छात्रा का वर्तमान पासपोर्ट
साइज फोटोग्राफ यहाँ
चिपकाए
Passport Size
Photograph of the
Student

Class in which admission is sought for _____ Session _____

1. Name of the Child in full (in Capital Letters) _____

Sex: Male Female

2. Date of Birth: Day Month Year

In Words _____

Age of the student as on 31st March Year Month Day

3. Blood Group of the child _____

4. Do you belong to Gen/SC/ST/OBC/EWS/Disabled/S.G. Child? attach Certificate.

Gen. Cat. SC ST OBC EWS Disabled ScChild

5. माता/पिता का ब्योरा/Details of Parents:

Details of Mother/Father	Mother	Father
(i) Name (in capital letters)		
(ii) Nationality & Occupation		
(iii) Name of office & full address with Telephone No.		
(iv) Full residential address with tele.no.		
(v) (Permanent Address)		
(vi) Annual Income in ₹		

6. Name & Address of local guardian (if any) _____

7. Name & Address of the School last attended with Class _____

8. Whether last school was CBSE affiliated: _____

9. If the last school was not affiliated with CBSE, specify name of the Board _____

10. Result of last examination: _____ Percentage _____

11. Subjects proposed to offer: 1. _____ 2. _____ 3. _____

4. _____ 5. _____ 6. _____

12. Whether the transfer certificate is attached YES/No.: _____ Date of T.C. _____

13. Mother tongue _____ Home town _____

DECLARATION BY PARENTS

I here by declare that the above information furnished by me is correct to the best of my knowledge & belief. I shall abide by the rules of the School.

Date: _____

Signature of Parents _____

FOR THE OFFICE USE ONLY

1. Certified that i have checked the application form and the relevant papers are found in order

Admission incharge

2. Please admit to Class Section after checking the relevant papers and realise the dues.

Date:

Principal

Admitted to Class..... Section Fee Receipt No.....

Date..... issued.

Details of amount received:

Admission Fee	₹
Tution Fee	₹
Term Fee - 1	₹
Term Fee - 2	₹
Any other fee	₹
Computer fee	₹

Total	₹
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Name has been entered in the Class Attendance Registration

Yes

No

Certified that all the entries have been made in the scholar's Register and the dues have been received.

Registration No. of the student in Admission Withdrawal Register is..... Vol.....

Date.....

Office Suptd.

Admission considered by the school is in accordance with the provisions of the Board & approved.

Date.....

Sign. of Principal / Official Seal

TERMS AND CONDITIONS

1. Rules & Regulations

- 1.1 Registration Form to be filled in and submitted to the School Office before the end of the Registration period.
- 1.2 Dates for counseling will be given at the time of registration. The school authorities reserve the right to change the date and time of counseling.
- 1.3 Mere issue of form or registration does not imply admission .Admission is subject to availability of seats.
- 1.4 Photocopy of Birth Certificate issued by Municipal Corporation or the concerned civic authority must accompany with the originals duly attested.
- 1.5 Incomplete or illegible Registration Forms, without photographs will not be processed / accepted.
- 1.6 Age for admission to Std I as on 31st March of the academic session in which admission is sought should be 6 years and above. Age should be properly specified in the form.

2. Admission Procedure

Admission formalities

- 2.1 Parents are requested to fill carefully and submit the Admission form at the time of payment of fees .
- 2.2 The date of birth of the child is required to be supported by the Birth Certificate in original issued by the Municipal Corporation/Local Bodies as applicable along with a certified Photostat copy there of. An affidavit or any other evidence is not acceptable in support of birth Certificate. It has to be attached with the admission Form.
- 2.3 Candidates whose names are included in the list must pay the fees by the dates indicated on the list, otherwise admission will automatically stand to cancel.
- 2.4 The child will be granted the student identity card only after all admission formalities have been completed.
- 2.5 Parents have to report at the reception counter on the dates specified in the joining instruction.
- 2.6 The child has to report in complete School Uniform, along with books and stationary as prescribed by the school.
- 2.7 Registration fees in any case will not be refunded (even if the child has not attended for a single day).
- 2.8 The Principal will be the final authority for confirmation of admission.
- 2.9 The school will not accept any kind of unwanted behavior in order to maintain peaceful school environment.

This follows: a) loud / offensive / abusive language

b) threatening of any kind to staff members or school authorities or destroying school property

c) In case of parents misbehaving, the school has the right to issue LC to the student

3. Fees

- 3.1 Provisional Fee structure is announced and we would abide by the FRC's respectable decision.
- 3.2 The fees have to be paid in the form of 4 PDC cheques during the time of commencement of new session.
- 3.3 A penalty of Rs.450/- will be levied in case of cheque issued for fees is dishonored by the bank.
- 3.4 A penalty of Rs.15/- per day will be charged for late payment of fees. In case of month's delay Rs. 250 /- will be charged. If the fees are not paid for the tenure of 3 months we would be enforced to revoke your admission and issue your ward's leaving certificate.
- 3.5 Fees once paid are not refundable for any reasons whatsoever.
- 3.6 The transport and food fee enhancement shall be dependent on the prevailing rate of inflation.

4. Right to Alteration / Modification

- 4.1. The Management / Principal reserves the right to modify, after and / or include any other terms and conditions that may be deemed fit in the interest of the institution, which will be duly informed to the parents. Subject to Ahmedabad Jurisdiction.

5. Medical Facility

- 5.1 The school provides facilities of First-Aid only.
- 5.2 The school cannot be held responsible for injury suffered by a child. No reimbursement charges would be made towards any medical treatment.

6. Absence from School

- 6.1 No student will be allowed to go home during the school hours for the purpose of attending a marriage or to consult a doctor, except prior permission has been granted.
- 6.2 Student should produce a leave application and get it sanctioned for availing it.
- 6.3 Student who will remain absent for more than a month should submit the medical certificate if the student has been unwell.
- 6.4 If the student remains absent for three months, then his/her name will be deleted without any intimation from the Register. In such situation it is the responsibility of the parents to inform in the office in the documented form and fees must be paid in such cases.

7. Illness

- 7.1 The child who is unwell and has sickness / diarrhoea / fever should not be sent to school.
- 7.2 In the case of communicable diseases, the school should be notified immediately.

8. Discipline

- 8.1 Discipline is an important element in providing an ideal class room.
- 8.2 Discipline is most effective when parents and the school work together to bring about desirable behavior and we therefore will consult with parents at every opportunity.

9. Attendance

- 9.1 Regular and punctual attendance in school is essential for the progress and level of achievement of every pupil and is encouraged by all staff members. If a pupil is absent due to illness, parents are requested to inform the school, with written application and submit medical certificate without fail to the class teacher. If a pupil is likely to be absent for reasons other than illness, teachers and the office need to be notified so that the teacher prepares work for the pupil.
- 9.2 The school is not responsible for preparing advance work without adequate notice.

Important information

- No Certificate / Testimonials are to be submitted along with any form unless specified.
- This form is only for Registration of admission.
- No Registration fee is to be submitted with this form.

Disclaimer :

- All the above terms and conditions are subject to amendment from time to time as per the decision of the management.
- The decision of the management shall be final in all matters pertaining to the admission process and policy of the school.

Parents' Sign

Date

Name of the child