

Date: 4.03.24

Dear Parents,

Greetings!

As you are aware that our academic year 2023-24 is about to an end in this month, the students those who want to leave the school have to give the LC application before 15th March 2024 in account's office.

In case the application for LC is received after 31<sup>st</sup> March 2024, fees for the next quarter & term fee for the next academic session will be charged as the name of the student would roll into the new academic session with effect from 1<sup>st</sup> April 2024 automatically.

**Leaving certificate will be issued only after all the dues are cleared.**

Principal.