STD 7th to 10th

Date:8.06.22

Dear Parents,
Greetings !

Student ID cards are paramount **for the security and safety of students.** The ID can be used to access control and identification purposes. The most common use of an ID card is **to verify that the child holding it is indeed who claims to be**. School IDs can also be used for all kinds of different functions. Identity cards will foster a comfortable, friendly atmosphere throughout the school. The parents have to fill the data in the online form for which the steps are given below:

- ➢ **Open the link given : http://103.1.100.27:8085/**
- ➢ You will receive the OTP in your phone. [on the number registered by you for SMS system i.e. for text message]
- ➢ By entering the Students ID i.e. TS number & OTP in the link, form for the I CARD will open. Parents have to fill the required data in that form like address, emergency number, blood group etc
- ➢ Upload the photo of student:
  - The photo should be in full colour and of high quality to avoid any visible pixilation.
  - **Photo must be taken recently in school uniform only.**
  - The head should be positioned directly facing the camera, centered & composed 80% of image. Photo should capture from slightly above top of hair to middle of chest.
  - Have a natural expression- smiling is allowed.
  - Student should be in clear focus and distinguishable from the background. Solid colour backgrounds are the best.
  - Eyes must be open and looking at the camera. Glasses must not be tinted unless worn daily for medical purposes
  - The individual's full face should be clearly visible.

Note: The parents are requested to meet in the account office at the earliest, in case if they need to change the SMS number.

Principal.